Registration of <u>any Skaters new to the club</u> who are under-age or anyone in STARSkate
For <u>any new</u> Upper Canada SC skaters, <u>including existing members with a new skater (participant)</u>, the following programs have pre-requisites that are enforced by our online system. These pre-reqs are:
(1) <u>Pre-CanSkate, CanSkate 1-6:</u> <u>only</u> if skater is underage (<u>under 5</u>) need proof of prev level completion
(2) <u>STARSkate</u>: <u>all levels</u> require proof of pre-req level (<u>all ages</u>)

To repeat these requirements with more detail:
(1) <u>Pre-CanSkate</u>: <u>only</u> if skater is less than 5 years of age, require proof of PreSchool completion.
(2) <u>CanSkate (1-5,1-6)</u>: <u>only</u> if skater is less than 5 years of age, require proof of PreCanSkate completion.
(3) <u>STARSkate All Levels</u> Intro to Junior (STAR 1) to Advanced (STAR 5-10)): <u>all ages</u> require proof of pre-req STARSkate level.

In these cases <u>only</u>, you need to send us proof of the skater's level BEFORE you can register. Our Registrar will update the skater's profile, adding the skater's level as an Achievement in our system.

<u>To get pre-req Achievements added to your skater's profile</u>, please:
 (1) Set up your account first (Participant needs to exist on our system before we can update)
 (2) Email a photo of the skater's report card or test/STAR assessment sheet(s) from the previous skating school or a Skate Canada competition by email to UpperCanadaSkating@Bellnet.ca.
 (3) We will notify you by email when the process is complete.

<u>View Achievements online</u>: you can confirm the Achievement has been added as follows:
 (1) click on "My Account" – "Participants"
 (2) click on desired Participant, then select "Achievements"

Fall 2018